



## Council on Technology Services

### Mobile Workforce Workgroup Final Minutes

January 31, 2007

9:00 a.m. – 11:00 a.m.

Virginia Retirement System Headquarters  
1200 E. Main St., Richmond, VA 23219

#### Members Present

Farley Beaton, Chairman (VRS)  
Jerry Allgeier (VDACS)  
Jeanne Branch (DPOR)  
Bethann Canada (DOE)

Linda Foster (TAX)  
Bob Smith (Courts)  
Mark Willis (VCU)

#### Members Absent

Darlene Quackenbush (JMU)

#### Others Present

Mike Hammel, Staff (VITA)  
Bob Crigler (Verizon Wireless)

C. W. Laugerbaum (Indigetechn)  
Matt Priestas (APA)

#### Call to Order

Chairman Farley Beaton called the meeting of the COTS Mobile Workforce Workgroup to order at 9:05 a.m.

#### Approval of the Minutes

Farley asked if there were any changes or corrections to the minutes from the January 10<sup>th</sup> or January 17<sup>th</sup>, 2007 meetings. There being none, the minutes were approved as submitted.

#### Review of Comments on the Guide

Mike Hammel walked the workgroup through the 58 comments received to date. There was some discussion and a number of minor changes were noted. Mike will update the guide.

#### Review of Presentation Slides

Farley reviewed with the workgroup his first draft presentation slides. These will be used for his presentation to the General Assembly General Laws and Technology committees, tentatively scheduled for February 12<sup>th</sup>.

#### Other Business

- o Mike will follow-up with Rick Pugh at DHRM to see if Director Wilson has had a chance to review the document yet.
- o Darlene Quackenbush has not attended any recent meetings so Farley will call to determine if she concurs with the document.
- o Mike will check with Jenny Hunter to see if there is a COTS logo or slide template that he could use for the presentation.

## **Meeting Schedule**

There are no further meetings scheduled. These minutes will be reviewed and approved via email.

## **New Business & Public Comment**

Farley asked if any Workgroup members had new business to bring to the Council. There was none.

Farley asked for public comment. There was none.

## **Adjournment**

There being no further business, Farley adjourned the meeting at 10:45 AM.